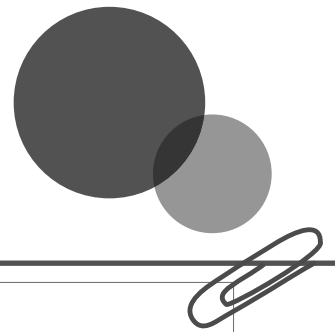


# IELTS<sup>TM</sup> Application form



Please return to:

*please attach a recent passport-sized photograph here **securely** (Note: the photograph must not be more than 6 months old). For further guidance on requirements see page iv.*

*please attach a second identical signed passport-sized photograph here using a paper clip*

**PLEASE WRITE IN BLOCK CAPITALS**

1 Preferred date of test  second choice

2 Test city location

3 Last name (family name/surname)

4 Title (Dr/Mr/Mrs/Miss/Ms)

5 First (given) name(s)

These names must be the same as the names on your passport/National Identity Card and must appear in the same order.

6 Which IELTS test module are you taking? (tick one box only) Academic  General Training   
Please note that it is the candidate's responsibility to select the test module that best meets their needs.  
The General Training module is not available on every test date.

7 Address: Please note you will only be sent **one** copy of your results.  
  
  
 Zip/Postal code

8 Telephone   
Mobile number

9 Email

Please provide full and accurate contact information including postal address, phone and mobile number and email which are in constant and valid use as candidates may be contacted by the test centre or the test partner before or after the test to access the full test registration and administration.

10 Date of birth  11 Gender **F** **M** (circle as appropriate)

12 Please indicate which document you will be using as proof of identity and give the number below.  
Candidates taking the test outside their own country must present a current passport.  
You must bring the ID document indicated below to the test. This is the only form of identity that will be accepted on the test day.  
The document must be valid/not expired at registration and on the test day.

Passport  National Identity Card   
Passport or National Identity Card number

**For office use only**

scheme  test date

date of payment  receipt number

ID checked  Administrator's initials

AC  GT

For questions 13–16 please enter codes and the name of the country of nationality and first language. Codes can be found on pages ii–iv. Please take care and enter this information accurately. If the codes you enter here are incorrect, the information on your Test Report Form will also be incorrect.

13 Country of nationality (code)      
Country of nationality (name)

14 First language (code)      
First language (name)

15 Occupation (sector)   if other, please specify   
Occupation (level)   if other, please specify

16 Why are you taking the test?   if other, please specify

17 Which country are you applying to/intending to go to? (tick one box only)  
 Australia  Canada  New Zealand  Republic of Ireland  United Kingdom  
 United States of America  other, please specify

18 Where are you currently studying English (if applicable)?

19 What level of education have you completed? (tick one box only)  
 secondary up to 16 years  secondary 16–19 years  degree or equivalent  post-graduate

20 How many years have you been studying English? (tick one box only)  
 1 (less than)  2  3  4  5  6  7  8  9 or more

21 Do you have a permanent disability, such as a visual, hearing or specific learning difficulty, which requires special arrangements (for example, modified material, extra time, use of technology, etc.)?  
 yes  no

If yes, please specify your requirements below. You must attach original supporting medical evidence to this form. The medical evidence must be in the form of a report prepared in a period no more than two years before the test date. Requests for modified test materials must be submitted at least 3 months before the test.

## IELTS test terms and conditions

### You must ...

- provide proof of your identity (passport or national identity card) at registration. This identity document must contain a number, a signature, a date of birth and a photograph. You should contact your test centre who will tell you which type of identity document they accept. Candidates taking the test outside their own country must produce a passport.
- provide two recent identical passport-sized photographs on registration. (See page iv for guidance on photograph requirements.)
- inform the test centre of any changes to your identity document before the test date. If you do not do this you will not be allowed to take the test and you will not be eligible for a refund or transfer
- bring the same identity document on the test day as the one recorded on your Application Form. If you do not do this you will not be allowed to take the test and you will not be eligible for a refund or transfer.
- arrive at the test centre before the scheduled test start time. If you arrive late:
  - you will not be admitted to the test room.
  - you will not be allowed to take any of the test components.
  - you will not be eligible for a refund or transfer.
- leave personal belongings outside the test room. The following items may not be taken into the test room: bags, correction fluid, highlighter pens and electronic devices such as mobile phones, pagers, recorders, mp3 players and dictionaries. Candidates must ensure that mobile phones and pagers which are left outside the test room are switched off. Any candidate who does not switch off their phone or pager, or takes any electronic device into the test room, will not be allowed to complete the test and will not receive an IELTS test result or be eligible for a refund or transfer. Candidates must not bring valuables to the test centre as the test centre cannot be responsible for these.
- consent for your identity to be verified either at test registration or on test day. This may include:
  - having your photograph taken.  
You will be required to temporarily remove any covering from your face. Any candidate who refuses to have a photograph taken will not be permitted to sit the test and will not be entitled to a refund. The photograph taken by the test centre will appear on your Test Report Form.
  - providing a sample of your signature.
  - having your finger-scan taken.
- keep only the following items on your desk: your identity document, pen(s), pencil(s) and eraser(s).
- tell the test supervisor or invigilator at once:
  - if you think you have not been given the correct question paper.
  - if the question paper is incomplete or illegible.
- raise your hand to attract attention if you are in doubt about what you should do. An invigilator will come to your assistance. Candidates may not ask for, and will not be given, any explanation of the test questions.
- inform the test supervisor or invigilator on the day of the test, if you believe that your performance may be affected by ill health, by the way in which the test is delivered at the centre or for any other reason. If you have a complaint relating to the delivery of the test, you must submit your complaint to the test centre before you leave the centre on test day. The IELTS Test Partners will not accept complaints relating to the delivery of the test after test day.
- when leaving the test room at the end of the test, leave behind all test materials. The test materials include, but are not limited to, question papers, Speaking tasks, answer sheets/booklets and any paper used for rough work. Any candidate who attempts to remove test materials from the test room will be disqualified and will not receive an IELTS test result.

### You must not ...

- talk to or disturb other candidates once the test has started.
- lend anything to, or borrow anything from, another candidate during the test.
- eat or smoke in the test room.
- leave the test room without the permission of the test supervisor or invigilator.
- leave your seat until all test materials have been collected and you have been told you can leave.
- engage in any form of malpractice which may damage the integrity and security of the IELTS test. Malpractice includes, but is not limited to:
  - attempting to cheat in any way.
  - impersonating another candidate or having another person impersonate you.
  - copying the work of another candidate.
  - disrupting the test in any way.
  - reproducing any part of the test in any medium.
  - attempting to alter the data on the Test Report Form.

- Candidates engaging in malpractice will not be allowed to complete the test and will not receive an IELTS test result. Candidates who are found to have engaged in malpractice on test day after their result has been issued will have their result cancelled. Candidates engaging in malpractice may be liable to legal action.

## Your IELTS test result

- Results are issued by test centres, usually 13 days after the test.
- You will receive only one copy of your Test Report Form. The test centre is not permitted to issue a replacement copy in the event of loss or damage.
- The Test Report Form will be issued in your name as it appears on the identity document used at registration. If you find that your personal details are incorrect on the Test Report Form, please contact the centre where you took the test to request changes. Documentation must be provided to verify the correct details. If the centre is unable to assist with your request for a change to your personal details please contact either IDP ([ielts@idp.com](mailto:ielts@idp.com)) or British Council ([ielts@britishcouncil.org](mailto:ielts@britishcouncil.org)) for further advice.
- If you change your name after receiving your Test Report Form, the name will not be changed on the Test Report Form. In the unusual event that a replacement Test Report Form is approved centrally by the IELTS Test Partners, it will be issued with the name provided on the original Test Report Form.
- Your result may not be issued 13 days after the test if any of the IELTS Test Partners deem it necessary to review any matter associated with your test. In exceptional circumstances you may be required to re-take one or more IELTS components.
- The Test Report Form may be cancelled after it has been issued if any irregularity is identified. You may be required to re-take one or more IELTS components.
- Your result will be disclosed by the IELTS Test Partners to the Recognising Organisations which you nominated on your Application Form, for the purpose of allowing those organisations to verify the result or to carry out any enquiries in relation to suspected malpractice.
- If any of the data on the Test Report Form provided by you or your agent to Recognising Organisations has been altered in any way, your original test result may be cancelled by the IELTS Test Partners.
- You will not be permitted access to the work you produce in the IELTS test. The IELTS Test Partners will retain the work you produce to assess your test performance, and it may be used for quality control purposes and research activities.

## Cancelling your IELTS test or requesting a transfer

- If you cancel your test or request a transfer five weeks or more before the test date, the test centre will charge an administration fee of up to 25% of the total test fee.
- If you cancel your test within five weeks of the test date for any reason apart from medical ones, you will not be eligible to receive a refund. If you cancel your test or request a transfer within five weeks of the test date for medical reasons, you must provide supporting medical evidence within five working days of the test date. Only evidence of serious illness will be considered. Only original medical certificates will be accepted and must state inability to appear for the test on the scheduled test date.

## How IELTS uses your information

- The IELTS Test Partners recognise and support the right of genuine IELTS test candidates to privacy.
- Test Report Forms will only be sent to those Recognising Organisations nominated by the IELTS candidate on their Application Form or at the request of the candidate after the issue of results.
- The IELTS Test Partners or their authorised representatives may share candidate personal data including without limitation test performance or score data or photographs taken by the IELTS test centre with educational institutions, governments (including visa processing authorities), professional bodies and commercial organisations that recognise IELTS scores ('Recognising Organisations') or law enforcement agencies and appropriate regulatory authorities where required for verification purposes or other purposes to protect the IELTS test and its stakeholders against any form of malpractice. Finger-scan data, where obtained, will not be disclosed to any entity except the IELTS Test Partners.
- The IELTS Test Partners may use IELTS test score data and test responses, in an anonymous form, for informational, research, statistical or training purposes.

## Codes to enter for questions 13–16

Refer to the lists below for the codes to enter for your country of nationality, your first language and your occupation.

If either your first language or your country of nationality is not listed, enter '000'. Look for the closest description of your occupation and proposed area of study. If your work or position is not covered at all, then enter '00'.

### Question 13 – Country of nationality

|                                  |     |                               |     |                                  |     |
|----------------------------------|-----|-------------------------------|-----|----------------------------------|-----|
| Afghanistan                      | 001 | El Salvador                   | 058 | Macedonia, the Former Yugoslav   |     |
| Åland Islands                    | 237 | Equatorial Guinea             | 059 | Republic of                      | 225 |
| Albania                          | 002 | Eritrea                       | 060 | Madagascar                       | 116 |
| Algeria                          | 003 | Estonia                       | 061 | Malawi                           | 117 |
| American Samoa                   | 004 | Ethiopia                      | 062 | Malaysia                         | 118 |
| Andorra                          | 005 | Falkland Islands              | 224 | Maldives                         | 119 |
| Angola                           | 006 | Faroe Islands                 | 063 | Mali                             | 120 |
| Anguilla                         | 238 | Fiji                          | 064 | Malta                            | 121 |
| Antarctica                       | 239 | Finland                       | 065 | Marshall Islands                 | 122 |
| Antigua and Barbuda              | 007 | France                        | 066 | Martinique                       | 123 |
| Argentina                        | 008 | French Guiana                 | 067 | Mauritania                       | 124 |
| Armenia                          | 009 | French Polynesia              | 068 | Mauritius                        | 125 |
| Aruba                            | 223 | French Southern Territories   | 246 | Mayotte                          | 227 |
| Australia                        | 010 | Gabon                         | 069 | Mexico                           | 126 |
| Austria                          | 011 | Gambia                        | 070 | Micronesia, Federal States of    | 228 |
| Azerbaijan                       | 012 | Georgia                       | 071 | Moldova, Republic of             | 128 |
| Bahamas                          | 013 | Germany                       | 072 | Monaco                           | 129 |
| Bahrain                          | 014 | Ghana                         | 073 | Mongolia                         | 130 |
| Bangladesh                       | 015 | Gibraltar                     | 074 | Montenegro                       | 131 |
| Barbados                         | 016 | Greece                        | 075 | Montserrat                       | 132 |
| Belarus                          | 017 | Greenland                     | 076 | Morocco                          | 133 |
| Belgium                          | 018 | Grenada                       | 077 | Mozambique                       | 134 |
| Belize                           | 019 | Guadeloupe                    | 078 | Myanmar                          | 135 |
| Benin                            | 020 | Guam                          | 079 | Namibia                          | 136 |
| Bermuda                          | 021 | Guatemala                     | 080 | Nauru                            | 137 |
| Bhutan                           | 022 | Guinea                        | 081 | Nepal                            | 138 |
| Bolivia, Plurinational State of  | 023 | Guinea-Bissau                 | 082 | Netherlands                      | 139 |
| Bonaire, Sint Eustatius and Saba | 240 | Guyana                        | 083 | New Caledonia                    | 141 |
| Bosnia and Herzegovina           | 024 | Haiti                         | 084 | New Zealand                      | 142 |
| Botswana                         | 025 | Heard Island and              |     | Nicaragua                        | 143 |
| Bouvet Island                    | 241 | McDonald Islands              | 247 | Niger                            | 144 |
| Brazil                           | 026 | Holy See (Vatican City State) | 212 | Nigeria                          | 145 |
| British Indian Ocean Territory   | 242 | Honduras                      | 085 | Niue                             | 146 |
| Brunei Darussalam                | 027 | Hong Kong                     | 086 | Norfolk Island                   | 229 |
| Bulgaria                         | 028 | Hungary                       | 087 | Northern Mariana Islands         | 230 |
| Burkina Faso                     | 029 | Iceland                       | 088 | Norway                           | 147 |
| Burundi                          | 031 | India                         | 089 | Oman                             | 148 |
| Cambodia                         | 032 | Indonesia                     | 090 | Pakistan                         | 149 |
| Cameroon                         | 033 | Iran, Islamic Republic of     | 091 | Palau                            | 231 |
| Canada                           | 034 | Iraq                          | 092 | Palestine                        | 150 |
| Cape Verde                       | 036 | Ireland                       | 093 | Panama                           | 151 |
| Cayman Islands                   | 038 | Israel                        | 094 | Papua New Guinea                 | 152 |
| Central African Republic         | 039 | Italy                         | 095 | Paraguay                         | 153 |
| Chad                             | 040 | Jamaica                       | 097 | Peru                             | 154 |
| Chile                            | 041 | Japan                         | 098 | Philippines                      | 155 |
| China (People's Republic of)     | 042 | Jordan                        | 099 | Pitcairn                         | 156 |
| Christmas Island                 | 243 | Kazakhstan                    | 100 | Poland                           | 157 |
| Cocos (Keeling) Islands          | 244 | Kenya                         | 101 | Portugal                         | 158 |
| Colombia                         | 043 | Kiribati                      | 102 | Puerto Rico                      | 159 |
| Comoros                          | 044 | Korea, Democratic People's    |     | Qatar                            | 160 |
| Congo                            | 045 | Republic                      | 103 | Réunion                          | 161 |
| Congo, the Democratic            |     | Korea, Republic of            | 104 | Romania                          | 162 |
| Republic of the                  | 219 | Kosovo                        | 235 | Russian Federation               | 163 |
| Cook Islands                     | 046 | Kuwait                        | 105 | Rwanda                           | 164 |
| Costa Rica                       | 047 | Kyrgyzstan                    | 226 | Saint Barthélemy                 | 248 |
| Côte d'Ivoire                    | 096 | Lao People's Democratic       |     | Saint Helena, Ascension and      |     |
| Croatia                          | 048 | Republic                      | 106 | Tristan Da Cunha                 | 180 |
| Cuba                             | 049 | Latvia                        | 107 | Saint Kitts and Nevis            | 181 |
| Curaçao                          | 245 | Lebanon                       | 108 | Saint Lucia                      | 182 |
| Cyprus                           | 050 | Lesotho                       | 109 | Saint Martin (French Part)       | 249 |
| Czech Republic                   | 051 | Liberia                       | 110 | Saint Pierre and Miquelon        | 183 |
| Denmark                          | 052 | Libya                         | 111 | Saint Vincent and the Grenadines | 184 |
| Djibouti                         | 053 | Liechtenstein                 | 112 | Samoa                            | 217 |
| Dominica                         | 054 | Lithuania                     | 113 | San Marino                       | 165 |
| Dominican Republic               | 055 | Luxembourg                    | 114 | Sao Tome and Principe            | 166 |
| Ecuador                          | 056 | Macao                         | 115 | Saudi Arabia                     | 167 |
| Egypt                            | 057 |                               |     | Senegal                          | 168 |

## Question 14 – First Language

|   |     |                |     |              |     |
|---|-----|----------------|-----|--------------|-----|
| Serbia  | 169 | Afrikaans      | 001 | Maori        | 075 |
| Seychelles                                      | 170 | Akan           | 002 | Marathi      | 076 |
| Sierra Leone                                    | 171 | Albanian       | 003 | Marshallese  | 077 |
| Singapore                                       | 172 | Amharic        | 004 | Masai        | 078 |
| Sint Martin (Dutch Part)                        | 250 | Arabic         | 005 | Mende        | 079 |
| Slovakia  | 173 | Armenian       | 006 | Mongolian    | 080 |
| Slovenia  | 174 | Assamese       | 007 | Nepali       | 081 |
| Solomon Islands                                 | 175 | Aymara         | 008 | Norwegian    | 082 |
| Somalia   | 176 | Azeri          | 009 | Oriya        | 083 |
| South Africa                                    | 177 | Baluchi        | 010 | Palauan      | 084 |
| South Georgia and the<br>South Sandwich Islands | 251 | Bambara        | 011 | Punjabi      | 085 |
| South Sudan                                     | 252 | Basque         | 012 | Pashto       | 086 |
| Spain   | 178 | Bemba          | 013 | Polish       | 087 |
| Sri Lanka                                       | 179 | Bengali        | 014 | Ponapean     | 088 |
| Sudan   | 185 | Bihari         | 015 | Portuguese   | 089 |
| Suriname  | 186 | Bosnian        | 901 | Pushtu       | 090 |
| Svalbard and Jan Mayen                          | 232 | Breton         | 016 | Quechua      | 091 |
| Swaziland                                       | 187 | Bulgarian      | 017 | Rajasthani   | 092 |
| Sweden  | 188 | Burmese        | 018 | Riff         | 093 |
| Switzerland                                     | 189 | Byelorussian   | 019 | Romanian     | 094 |
| Syrian Arab Republic                            | 190 | Catalan        | 020 | Romansch     | 095 |
| Taiwan  | 192 | Chinese        | 021 | Russian      | 096 |
| Tajikistan                                      | 233 | Creole         | 022 | Samoaan      | 097 |
| Tanzania, United Republic of                    | 193 | Croatian       | 023 | Serbian      | 098 |
| Thailand  | 194 | Czech          | 024 | Setswana     | 099 |
| Timor-Leste                                     | 222 | Danish         | 025 | Shona        | 100 |
| Togo  | 195 | Dari           | 026 | Sindhi       | 101 |
| Tokelau   | 196 | Dzongkha       | 027 | Singhalese   | 102 |
| Tonga   | 197 | Dutch          | 028 | Slovak       | 103 |
| Trinidad and Tobago                             | 198 | Efik           | 029 | Slovene      | 104 |
| Tunisia   | 199 | English        | 030 | Somali       | 105 |
| Turkey  | 200 | Estonian       | 031 | Spanish      | 106 |
| Turkmenistan                                    | 234 | Ewe            | 032 | Swahili      | 107 |
| Turks and Caicos Islands                        | 201 | Faeroese       | 033 | Swazi        | 108 |
| Tuvalu  | 202 | Farsi          | 034 | Swedish      | 109 |
| Uganda  | 203 | Fijian         | 035 | Tagalog      | 110 |
| Ukraine   | 204 | Filipino       | 904 | Tahitian     | 111 |
| United Arab Emirates                            | 205 | Finnish        | 036 | Tamil        | 112 |
| United Kingdom                                  | 206 | Flemish        | 037 | Tatar        | 113 |
| United States of America                        | 209 | French         | 038 | Telugu       | 114 |
| United States Minor<br>Outlying Islands         | 253 | Fulani         | 039 | Tetum        | 136 |
| Uruguay   | 207 | Ga             | 040 | Thai         | 115 |
| Uzbekistan                                      | 210 | Galician       | 903 | Tibetan      | 116 |
| Vanuatu   | 211 | Georgian       | 041 | Tigrinya     | 117 |
| Venezuela                                       | 213 | German         | 042 | Tongan       | 118 |
| Viet Nam  | 214 | Gilbertese     | 043 | Trukese      | 119 |
| Virgin Islands, British                         | 236 | Greek          | 044 | Tulu         | 120 |
| Virgin Islands, U.S.                            | 208 | Gujarati       | 045 | Tupi/Guarani | 121 |
| Western Sahara                                  | 216 | Haitian Creole | 046 | Turkish      | 122 |
| Yemen   | 218 | Hausa          | 047 | Uighur       | 123 |
| Zambia  | 220 | Hebrew         | 048 | Ukrainian    | 124 |
| Zimbabwe  | 221 | Hindi          | 049 | Uliithian    | 125 |
| Other   | 000 | Hungarian      | 050 | Urdu         | 126 |
|   |     | Ibo/Igbo       | 051 | Uzbek        | 127 |
|   |     | Icelandic      | 052 | Vietnamese   | 128 |
|   |     | Igala          | 053 | Wolof        | 129 |
|   |     | Indonesian     | 054 | Xhosa        | 130 |
|   |     | Italian        | 055 | Yao          | 131 |
|   |     | Japanese       | 056 | Yapese       | 132 |
|   |     | Javanese       | 057 | Yiddish      | 133 |
|   |     | Kannada        | 058 | Yoruba       | 134 |
|   |     | Kashmiri       | 059 | Zulu         | 135 |
|   |     | Kazakh         | 060 | Other        | 000 |
|   |     | Khmer          | 061 |              |     |
|   |     | Korean         | 062 |              |     |
|   |     | Kurdish        | 063 |              |     |
|   |     | Lao            | 064 |              |     |
|   |     | Latvian        | 065 |              |     |
|   |     | Lithuanian     | 066 |              |     |
|   |     | Luba           | 067 |              |     |
|   |     | Luo            | 068 |              |     |
|   |     | Luxembourgish  | 069 |              |     |
|   |     | Macedonian     | 902 |              |     |
|   |     | Malagasy       | 070 |              |     |
|   |     | Malay          | 071 |              |     |
|   |     | Malayalam      | 072 |              |     |
|   |     | Malinka        | 073 |              |     |
|   |     | Maltese        | 074 |              |     |

## Question 15 – Occupation

### Example

If you are a student, enter 08 because the sector is Education and 7 because the level is Student.

0 8

7

### Sector

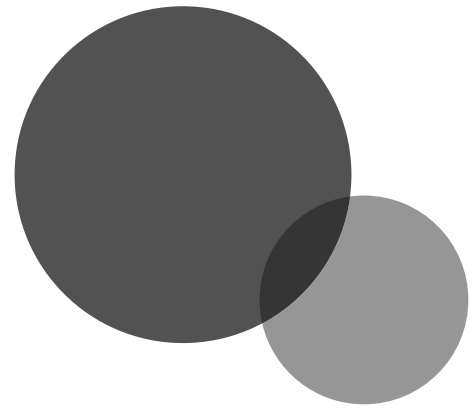
|   |    |
|---|----|
| Administrative services                       | 01 |
| Agriculture, Fishing, Forestry, Mining        | 02 |
| Arts and Entertainment                        | 03 |
| Banking and Finance                           | 04 |
| Catering and Leisure                          | 05 |
| Construction Industries                       | 06 |
| Craft and Design                              | 07 |
| Education                                     | 08 |
| Health and Social Services                    | 09 |
| Installation, Maintenance and Repair Services | 10 |
| Law and Legal Services                        | 11 |
| Manufacturing and Assembly Industries         | 12 |
| Personal Services                             | 13 |
| Retail Trade                                  | 14 |
| Technical and Scientific                      | 15 |
| Telecommunications and the Media              | 16 |
| Transport                                     | 17 |
| Utilities (gas, water etc.)                   | 18 |
| Wholesale Trade                               | 19 |
| Other   | 00 |

### Level

|                                   |   |
|-----------------------------------|---|
| Self-employed                     | 1 |
| Employer/Partner                  | 2 |
| Employee (Senior level)           | 3 |
| Employee (Middle or Junior level) | 4 |
| Worker in the home                | 5 |
| Retired                           | 6 |
| Student                           | 7 |
| Other                             | 0 |

## Question 16 – Why you are taking the test

|   |    |
|---|----|
| For higher education extended course (three months or more) | 1  |
| For higher education short course (three months or less)    | 2  |
| For other education purposes                                | 3  |
| For registration as a doctor                                | 4  |
| For immigration   | 5  |
| For employment  | 6  |
| For professional registration (NOT medical)                 | 7  |
| For personal reasons  | 8  |
| For registration as a nurse (including CGFNS)               | 9  |
| For registration as a dentist                               | 10 |
| Other   | 0  |



### Checklist

I have signed the Application Form.

I have provided 2 passport-sized photographs (signed on the back).

#### Photographs must:

- be in colour
- be identical
- be no more than 6 months old
- be taken against a plain background so that features are clearly distinguishable
- be undamaged
- be in sharp focus and clear
- be print quality of professional standard
- be a close-up of the head and shoulders
- show the candidate looking straight at the camera
- show the candidate with a neutral expression
- show the candidate with mouth closed
- show the candidate with eyes open and clearly visible
- show the candidate without glasses
- not show any shadows
- not show anything covering the face, the outlines of the eyes, nose or mouth

I have provided all the information required.

I have paid the test fee.  
(Please note that your application will not be processed without this.)

I have attached a photocopy of my passport (pages showing personal identification details and expiry date).



UNIVERSITY of CAMBRIDGE  
ESOL Examinations

## Applications to Recognising Organisations

**22** Please give details below of academic institutions/government agencies/professional bodies/employers you would like your result sent to. Add your file/case number if known. Results may be sent either electronically or by post to these organisations. Please complete all details below for the centre to correctly identify Recognising Organisations. The centre may charge a postal fee for results sent internationally or by courier. The Test Report Form will not be sent to migration or education agents. Please note that organisations you have listed below may access your results before you have received or viewed them.

a) Name of person/department

Name of institution/agency/body/employer

File/case number

Address

b) Name of person/department

Name of institution/agency/body/employer

File/case number

Address

c) Name of person/department

Name of institution/agency/body/employer

File/case number

Address

d) Name of person/department

Name of institution/agency/body/employer

File/case number

Address

e) Name of person/department

Name of institution/agency/body/employer

File/case number

Address

# Declaration

1. I acknowledge that the IELTS test is jointly owned by British Council, IDP: IELTS Australia and Cambridge ESOL, collectively referred to as the IELTS Test Partners.
2. I certify that the information on this Application Form is complete, true and accurate.
3. I understand that the personal data on this Application Form is collected for the purposes of the IELTS test, and I consent for this data to be disclosed to, processed and stored by the IELTS Test Partners for the purpose of such administration. I further consent for this data, including, without limitation, test performance or score data or photographs taken by the IELTS test centre and my test result to be disclosed by the IELTS Test Partners to those Recognising Organisations to which I apply and to governments (including visa processing authorities) for the purpose of allowing these organisations to verify my test result or to carry out enquiries in relation to suspected malpractice. If the IELTS Test Partners discover that a false or altered Test Report Form has been provided to any of these Recognising Organisations or government authorities I further consent that the IELTS Test Partners may inform the same and provide them with my personal data and any relevant details relating to the work I produce as part of my test taking, including, without limitation, test performance or score data or photographs taken by the IELTS test centre.
4. I understand that my personal data may be processed in an anonymous form for statistical and research purposes for the development of Cambridge ESOL examinations. Cambridge ESOL and the centre administering the test confirm that they will not disclose personal information about candidates to others except as stated in this Declaration or to the extent permitted by law.
5. I understand that I may view a copy of my personal data contained in the Application Form by contacting [ielts@cambridgeesol.org](mailto:ielts@cambridgeesol.org). I understand that a fee will be charged for access to this information.
6. I understand that if I want a copy of my finger scan it can only be provided as a Binary Large Object (BLOB) and the request must be made to [ielts@idp.com](mailto:ielts@idp.com) or [ielts@britishcouncil.org](mailto:ielts@britishcouncil.org). I understand a fee will be charged for access to this information.
7. I understand that if the details on this form are not completed my application may not be processed. I further understand that completing and submitting this Application Form does not guarantee enrolment on my preferred test date or at my preferred test location. I understand that my enrolment will be confirmed in writing from the test centre.
8. I understand that any personal data collected during the identity verification process by the centre either at test registration or on test day will be processed and securely stored by the IELTS Test Partners for the purpose of the IELTS test. I acknowledge that the photograph taken of me by the centre will be provided to any Recognising Organisations or government authorities (including visa processing authorities) to which I apply for the purposes of allowing these organisations to verify my test results or to carry out enquiries in relation to possible malpractice or test integrity issues. I understand that where finger-scan data is obtained it will not be disclosed to any entity except the IELTS Test Partners.
9. I understand that I will have my photograph taken by the test centre to allow the Test Report Form to be released. If I have not had my photograph taken by the test centre no result will be issued.
10. I acknowledge that I have read the *IELTS Notice to Candidates* contained on page i of this document and agree to abide by the rules and regulations contained therein.
11. I understand there may be local terms and conditions I must comply with and that the test centre will provide details of these on request.
12. I understand that the IELTS Test Partners have a responsibility to all candidates and Recognising Organisations to ensure the highest confidence in the accuracy and integrity of test results and that the IELTS Test Partners therefore reserve the right to withhold test results temporarily or permanently, or to cancel test results which have been issued, if they consider those results to be unreliable for reasons of suspected malpractice or any other irregularity in the test process.
13. I understand that my result may not be issued 13 days after the test if any of the IELTS Test Partners deem it necessary to review any matter associated with my test, including making enquiries as to whether any rules or regulations have been breached, as outlined in the *IELTS Notice to Candidates*. I understand that in exceptional circumstances I may be required to re-take one or more IELTS components.
14. I understand that if I am suspected of engaging in any form of malpractice, or do anything that might damage the integrity and security of IELTS, I may not receive a test result, my test fee will not be refunded and I may be prohibited from taking the IELTS test in the future. Despite and without limiting any of the terms of this Declaration, I understand that details of any malpractice (including evidence of suspected malpractice) that has been established, is suspected, or is being formally investigated may be provided to Recognising Organisations, including visa processing authorities and appropriate regulatory authorities, or otherwise disclosed in accordance with the law, where required for verification purposes or other purposes to protect the IELTS test and its stakeholders against any form of malpractice. I further understand that suspected malpractice will be reported centrally to the IELTS Test Partners and to any relevant test centre by the centre where the suspected malpractice occurred.
15. I understand that if any other person attempts to take the IELTS test in my place (i.e. in place of the person whose details appear on this form), both I and such person will be liable to prosecution. Details relating to the situation may be provided to the relevant authorities, including visa processing authorities and appropriate regulatory authorities.
16. I understand that the work I produce as part of the IELTS test remains the property of the IELTS Test Partners. Under no circumstances will it be released to candidates or to institutions or organisations, except in the investigation of suspected malpractice whereby the work I produce as part of the IELTS test may be provided to relevant authorities.
17. I agree that an observer may attend my Speaking test as part of the monitoring process.
18. I understand that I will be charged the full test fee if I cancel my test or request a transfer within five weeks of the test date, unless I provide appropriate medical evidence, within five days of the test date, to support the cancellation or transfer.
19. I acknowledge that I have read the *IELTS Information for Candidates* booklet.

**Disclaimer:** The International English Language Testing System (IELTS) is designed to be one of many factors used by academic institutions, government agencies, professional bodies and employers in determining whether a test taker can be admitted as a student or be considered for employment or for citizenship purposes. IELTS is not designed to be the sole method of determining admission or employment for the test taker. IELTS is made available worldwide to all persons, regardless of age, gender, race, nationality or religion, but it is not recommended to persons under 16 years of age.

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Signature

Date

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